

## **YOUTH COMMITTEE MEETING MINUTES**

**Northeast Georgia Medical Center**  
743 Spring St. NE, Gainesville, GA 30501  
February 16, 2017

### **Attendees:**

#### **Members**

Cassandra Hunter  
Crain Scott  
Rita Holmes  
Lynne Warren  
Shelby Ward  
Maria Calkins

#### **Staff**

Jessica Williams  
Sonia Zavala  
Shameka Harrison  
John Phillips  
Danielle Avelar

#### **Guest**

Shawn Howell  
Debbie Morris

Committee Members met at the South Tower Lobby at 11:30 a.m. to tour Project Search Areas. Current Project Search participants showed the Committee Members around the different rotations, and explained their duties at each rotation. Committee Members were able to ask questions to the participants along the tour. After the tour, Project Search participants gave the Committee Members a brief presentation on Project Search and they spoke about their accomplishments within the program and what lies ahead for them.

### **Meeting Called to Order:**

Committee Chair Cassandra Hunter called the meeting to order, and welcomed everyone in attendance.

### **New Business:**

#### **Audit/Monitoring:**

Jessica Williams gave an update stating that WorkSource is still waiting for a couple of items from the State regarding the audit, but the State monitoring/audit went well.

#### **New Office Location:**

Jessica stated that WorkSource has been looking for a new office location. A building has been selected and we are currently waiting for the Local Elected Officials (LEO) approval.

#### **RYDC Transition to Community RFP:**

Jessica updated the Committee on the progress of the Regional Youth Detention Center (RYDC) Transition to Community Request for Proposal (RFP). The RFP requests programs/ethics and employment placement for young adults coming out of the RYDC or who have a criminal

background. There was no structured program previously to help the youth once they leave the RYDC, therefore so many go back.

A couple of Committee Members have reviewed and approved the RFP. The workforce Development Board approved the Goodwill proposal during the last meeting. The grant award letter has been sent and plans of action are set for March.

Debbie Morris from Vocational Rehabilitation (VR) mentioned if the VR could be of some service for the Youth, then they would be glad to help. VR offered to partner with WorkSource to screen the Youth leaving the RYDC to see what services could be beneficial for them. Once a Youth becomes a VR participant, the youth may utilize VR for the rest of their life.

**Old Business:**

**Review and Approval of Minutes:**

Minutes from October 20, 2016 meeting were approved. Lynn Warren motioned to approve minutes, Shelby Ward seconded, and motion carried.

**Future Meetings:**

May 18, 2017- TBD

**Adjournment:**

Meeting adjourned by Chair, seconded by several