



## **REQUEST FOR PROPOSAL**

### **IN-HOUSE SERVER EQUIPMENT, INSTALLATION DATA/SOFTWARE MIGRATION**

Issuing Agency	Georgia Mountains Regional Commission 1310 W. Ridge Road Gainesville, Georgia 30501 Phone: (770) 538-2626
Issue Date	September 21, 2018
Information Services Director	Faith Bryan (770) 538-2614 fbryan@gmrc.ga.gov
Proposal Number	FB-2018-01
<b>Proposal Closing Date</b>	<b>October 5, 2018</b>
<b>Proposal Closing Time</b>	<b>2:00 PM</b>

## **Introduction**

The Georgia Mountains Regional Commission (GMRC) is soliciting qualifications and price proposals from vendors to replace and install in-house server hardware and software. Existing data and software located on existing server must be migrated to replacement server. Project site is located at 1310 W Ridge Road, Gainesville, Georgia.

The selected vendors main office must be located within the GMRC's thirteen county region (Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, and White)

## **Statement of Work/Hardware and Software Specifications**

Existing server hardware is over six years old. Antiquated operating software exists and is no longer supported. This server also houses the Exchange Server whereby all agency emails travel through. We have numerous external drives to support in-house backup.

Replacement of the hardware and software is necessary and must be completed within 30 days of award. All software (other than operating software) and data housed on existing server must be migrated to new equipment. In-house users, administrator and email must be setup. Proposals must include labor quotation for the above-mentioned setup and migration.

Below is a full listing of hardware and software for quotation purposes:

### **HARDWARE:**

(1) Dell PowerEdge T440:

Chassis with up to 16, 2.5" Hot Plug Hard Drives, Tower Configuration  
Intel Xeon Silver 4110 2.1 G, 8C/16T, 9.6Gt/s, 11M Cache, Turbo, HT  
(85W) DDR4-2400

(2) 32 GB RDIMM, 2666MT/s, Dual Rank

PERC H730P RAID Controller, 2GB NV Cache, Adapter, Full Height

On-Board Broadcom 5720 Dual Port 1Gb LOM

Intel Ethernet I350 Quad Port 1 Gb server Adapter

DVD ROM, SATA, Internal

Dual, Hot-plug, Redundant Power Supply (1+1), 1100W No Bezel

5 Years Basic Hardware Warranty Repair: 5X10 HW-Only, 5X10 NBD Onsite

(1) APC by Schneider Electric Smart-UPS 1500VA LCD 120V with SmartConnect –  
1440 VA/1000 W - 120 V AC, 110 V AC, 127 V AC - 7 Minute Stand-by Time –  
Tower - 8 x NEMA 5-15R

(1) SAN/NAS Server - Intel Atom C2538 Quad-core (4 Core) 2.40 GHz - 2 GB RAM  
DDR3 SDRAM - Serial ATA/600 Controller - RAID Supported 0, 1, 5, 6, 10,  
Basic, Hybrid RAID, JBOD - 8 x Total Bays - 8 x 2.5"/3.5" Bay - 1 x Total Slot(s) –  
Gigabit Ethernet - eSATA - 4 USB Port(s) - 4 USB 3.0 Port(s) - Network (RJ-45)  
– iSCSI, DLNA, AFP, CIFS, Kerberos, FTP, HTTP, NFS, SMB, WEBDAV, FAT

(4) WD Red Pro WD101KFBX 10 TB 3.5" Internal Hard Drive - SATA - 7200rpm –  
256 MB Buffer

### **SOFTWARE:**

(8) Microsoft WindowsServerSTDCORE 2016 English LocalGovernment OLP  
2Licenses NoLevel CoreLic - 2 core license - minimum 16 cores per server

(63) Microsoft Windows ServerCAL 2016 English LocalGovernment OLP  
1License NoLevel UsrCAL

(1) Microsoft Exchange Server 2016 Standard - License - 1 PC - Local Government –  
MOLP: Open License for Government - PC - English

(63) Microsoft Exchange 2016 Standard CAL - License - 1 User CAL – Local  
Government - MOLP: Open License for Government - PC - English

### **LABOR:**

Hours necessary to install hardware and software at the GMRC Ridge Road office located in Gainesville, Georgia. Labor must include data and other software product migration from existing server, setup for all users located at the Ridge Road office, setup email for all users of the agency, and setup daily on-site and off-site backups.

# INSTRUCTIONS FOR PROPOSAL

## Proposal Deadline

The response to this request is due no later than **2:00 p.m. Eastern Standard Time, Friday, October 5, 2018** and must arrive at the below address:

**Georgia Mountains Regional Commission**  
**Attn: Faith Bryan**  
**1310 W Ridge Road**  
**Gainesville, Georgia 30503**  
**770-538-2614**

All respondents must furnish the proposal and shall be delivered sealed in an opaque envelope and clearly labeled as:

**Georgia Mountains Regional Commission**  
**Server Hardware/Software Proposal**

Proposals received after the scheduled deadline will not be accepted. Proposals will be marked "LATE" and will be returned unopened to the respondent. In addition, faxed or emailed proposals will not be accepted.

All proposals submitted shall become the property of Georgia Mountains Regional Commission and will not be returned. Georgia Mountains Regional Commission is not responsible for any cost incurred by the respondent in proposal preparation, presentations given, or benchmarks performed.

## RFP Schedule

The following is the schedule for this solicitation:

<b>Milestone</b>	<b>Date</b>
RFP Released	September 21, 2018
RFP Questions Submittal Due Date	5:00 PM EST – September 26, 2018
Responses to Submitted Questions	5:00 PM EST – October 1, 2018
Proposal Due Date	2:00 PM EST – October 5, 2018
Proposal Opening Date	October 8, 2018

Proposed Date of Award

October 2018

*\*Note: the actual schedule may change after the submittal due date. All submitting firms will be notified via email about any schedule changes.*

### **Price Quotations**

Proposals will include a price schedule including the individual costs for each piece of hardware and software and a separate cost for total labor and delivery. Proposals must include an estimated delivery and setup schedule. Please also indicate number of days to install server equipment and how long GMRC Ridge Road will be down during the switch over to the new server.

### **Disclaimers**

The Georgia Mountains Regional Commission reserves the right to withdraw this RFP at any time for any reason, and to issue clarifications, modifications, and/or addenda, as it may deem appropriate. Unless the Vendor specifies in its proposal, the GMRC may award the contract for any items/services or groups of items/services in the RFP and may increase or decrease the quantity specified. GMRC reserves the right to waive minor variances in proposals, provided they are in the best interest of the region. Any such waiver shall not modify any remaining RFP requirement. No portion of the work to be awarded under this contract shall be sublet, assigned, or otherwise disposed of, except with the written consent of GMRC. Consent to sublet, assign or otherwise dispose of any portion of the work awarded under this contract shall not be construed to relieve the Contractor of any responsibility for the fulfillment of any contract agreements. A subcontractor shall not subcontract any portion of its work under this contract. Furthermore, no work shall be performed by companies, contractors or subcontractors outside of the GMRC Region.

GMRC is an equal opportunity employer. E Verify # 66218

### **Rejection of Proposals**

The Georgia Mountains Regional Commission reserves the right to accept or reject in part or in whole, any or all proposals submitted.

## **Project Contact Information**

Technical issues regarding response to this request shall only be addressed by GMRC when directed to the following email address of the GMRC project contact at:

**Faith Bryan, [fbryan@gmrc.ga.gov](mailto:fbryan@gmrc.ga.gov)**

All questions must be received by 5:00 PM EST on Wednesday, September 26, 2018 and answers will be posted on GMRC's website by Monday, October 1, 2018.

## **PROPOSAL CONTENT**

### **Vendor Profile**

The vendor must provide the following information relative to their firm. Similar information must be provided for each subcontractor or each member of a joint venture.

1. Contact Information, including Firm Name, Address, and Telephone Number
2. Type of ownership, indicate if the firm has done business under a different name or ownership as well as the name and location of any parent company or subsidiaries

### **Experience and References**

Proposals shall include the names of three (3) clients whom have received similar products requested above during 2016 or 2017. In addition to the vendor's references, also provide the following information on the experience of key personnel assigned to this project:

1. Name and Title
2. Project Assignment
3. Years of Experience with this firm, with other firms

### **Cost Proposal**

Proposals will include a price schedule including the individual costs for each piece of hardware and software and a separate cost for total labor and delivery. Proposals must include an estimated delivery and setup schedule.

### **Georgia Security and Immigration Compliance Act**

Vendors submitting a Qualification package in response to this RFP must provide the following information in the package to indicate compliance with the Georgia Security and Immigration Compliance Act. The form is provided for completion.

1. A statement that indicates the contractor will conduct itself in compliance with O.C.G.A. §13-10-91 and Rule 300-10-02 in the execution of the contract.
2. By completing the affidavit that is provided with this solicitation, the Vendor is attesting to the following:
  - i. The affiant has registered with and is authorized to use the federal work authorization program;
  - ii. The user identification number and date of authorization for the affiant;
  - iii. The affiant is using and will continue to use the federal work authorization program throughout the contract period;
  - iv. Any employee, contractor, or subcontractor of such contractor or subcontractor shall also be required to satisfy the requirements set forth in this paragraph.
3. Failure to provide the completed and notarized affidavit with the contractor's proposal will result in immediate disqualification as required by the Georgia Security and Immigration Compliance Act.





**Affidavit Pursuant to Georgia Immigration Laws**

Note: As a prerequisite to certain interactions with government entities, Georgia Law requires an affidavit regarding the subjects indicated herein.

**At least one secure and verifiable document for identification purposes must be provided as required by O.C.G.A. § 50-36-1 (e)(1). This affidavit must be executed annually.**

1. I am over the age of 18, of sound mind, and am competent to make this Affidavit.

2. Initial all that apply (you may initial more than one):

\_\_\_\_\_ I execute this Affidavit as an applicant for a Public Benefit. Public Benefits include Retirement Benefits, Health Benefits, Disability Benefits, Contracts, Business Loans, Business Licenses, Professional Licenses, Certificates authorizing the transaction of regulated businesses, other benefits as referenced and defined in O.C.G.A. Section 50-36-1, and as defined by the Attorney General of the State of Georgia.

\_\_\_\_\_ I execute this Affidavit as a contractor or subcontractor on a project of the Georgia Mountains Regional Commission.

3. I submit this affidavit on behalf of \_\_\_\_\_ (self or business entity).

4. With respect to my personal presence in the United States, I attest as follows:

a. \_\_\_\_\_ I am a United States citizen. **OR**

b. \_\_\_\_\_ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act lawfully present in the United States. I have provided my Alien Registration Number or, in the event I do not have an Alien Registration Number, I have provided another identifying number below.\*

5. (For Contractors, and Subcontractors On)With respect to efforts to verify the lawful presence of persons employed or engaged by me or the entity on behalf of which I sign this Affidavit, I affirm (a) that the system known as "E-Verify" is used to determine immigration status of all employees, contractors or subcontractors, as the case may be; (b) that the pertinent E-Verify user number is \_\_\_\_\_; (c) that E-Verify will be used to verify the immigration status of all employees and contractors/subcontractors in the future, indefinitely; and (d) that I will notify the Georgia Mountains Regional Commission immediately if there should be any change in the above stated E-Verify usage.

6. In making the above representations under oath, I understand that the Georgia Mountains Regional Commission and its employees are relying upon this affidavit, and I hereby authorize them to do so. I am aware that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_. Print: \_\_\_\_\_

Notary Public  
My Commission Expires:

\*Aliens under the federal Immigration and Nationality Act, as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number.