

GEORGIA MOUNTAINS REGIONAL COMMISSION  
WORKSOURCE GEORGIA MOUNTAINS  
1856 THOMPSON BRIDGE RD. SUITE 3 ♦ GAINESVILLE, GEORGIA 30501  
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**December 4, 2017**

**Executive Committee Meeting Minutes**

The Executive Committee of the Workforce Development Board met on December 4, 2017 at 10:30 AM. The meeting was held at the WorkSource Georgia Mountains office located at 1856 Thompson Bridge Rd., Gainesville, GA 30501. Handouts were made available as visual aids. Also, a sign-in sheet was distributed and the following were present:

**Members Present**

Will Wade, Vice Chair  
Deborah Mack

**Staff**

John Phillips  
Diane Jackson  
Diana Eddins-Wiggin  
Jessica Williams

**Call to Order/Welcome**

Vice Chair Will Wade called the meeting to order and a quorum was established. He thanked everyone for their attendance.

**New Business**

**Youth Work Experience, Apprenticeships, Internships**

Jessica Williams, Youth Program Supervisor explained that the Youth program is requesting an increase in the pay rate for the Work Experience, Apprenticeships, and Internships programs. The Youth Policy and Procedures was updated to reflect the requested changes and was provided to the committee for their review. The minimum rate of pay for Work Experience would be \$8.00 per hour. The pay rate for out of school youth that would be completing an internship would be between \$10.00 and \$12.00. After some discussion, Deborah Mack made a motion to approve the update as written. Will Wade seconded and motion passed unanimously. This would also be brought before the full Board at the next scheduled meeting.

**Maher & Maher Contract**

John Phillips, WorkSource Georgia Mountains Director explained that WorkSource received a High Demand Career Initiative (HDCI) Grant from the Georgia Department of Economic Development. WorkSource had received Proposals and the Board approved Maher & Maher for the contract at the

previous Board meeting that was held on October 24, 2017. Maher & Maher would be working to try to close the skills gap for the High Demand Advanced Manufacturing occupations for the WorkSource Georgia Mountains Area and would be creating an Advanced Manufacturing Sector Partnership for the Georgia Mountains Area. Diana Eddins-Wiggin explained that WorkSource would be working with Maher & Maher and they would be coming here for a meeting on December 19, 2017. Will Wade made the statement that he would like to be present at the meeting with Maher and Maher and was maybe interested in being involved. After discussion, Deborah Mack made the motion to approve the contract. Will Wade seconded and motion passed unanimously.

### **Registered Apprenticeship**

Diana Eddins-Wiggin, Adult/Dislocated Worker Program Supervisor explained that the Board had approved the Registered Apprenticeship Program using just the programs that were already in place. WorkSource recently met with the Hall County Chamber, IMS Gear, and Lanier Technical College. They were requesting that WorkSource assist with wages for up to a year for the apprenticeship program to encourage employer participation. Based on this need, WorkSource is requesting to update the policy to a combined limit of \$14,000.00 total per Apprentice for a limit of two years. This limit would allow WorkSource to assist with the apprenticeship OJT portion and to also be able to assist with the educational side. This change would be an exception to the original programs and would only apply to the apprenticeship program. After discussion, Deborah Mack made a motion to approve the update. Will Wade seconded and motion passed unanimously.

### **Old Business**

### **Approval of Minutes**

Deborah Mack made a motion to approve the minutes from the June 29, 2017 Executive Committee meeting. Will Wade seconded and motion passed unanimously.

### **Adjournment**

Vice Chair Wade made a motion to adjourn, Deborah Mack seconded and meeting was adjourned at 11:15 AM.

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Board Chair

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Board Secretary