

GEORGIA MOUNTAINS REGIONAL COMMISSION
GEORGIA MOUNTAINS WORKFORCE DEVELOPMENT
2481 HILTON DRIVE, SUITE 8 ♦ GAINESVILLE, GEORGIA 30501
PHONE (770) 538-2727 FAX (770) 538-2730
October 29, 2015

Minutes

The Georgia Mountains Regional Commission Workforce Development Board (GMWDB) met on October 29, 2015 at 3:30 PM. The meeting was held at Camp Glisson located in Dahlonega GA. Handouts were made available as visual aids. Also, a sign-in sheet was distributed and the following were present:

Members Present

Charlie Auvermann
Tim Bala
Mike Berg
Thomas Bridges
Chris Dockery
Pat Freeman
Andrea Gibby, Chair
Mitch Griggs
Tony Hoyle
Mark Ivester
Danny Lewis
Deborah Mack
Ken Schubring
Danette Smith
William Wade

Staff

Nona Turk
Diane Jackson
Jessica Williams
John Phillips
Diana Eddins-Wiggin
Shameka Harrison

Guest

Call to Order/Welcome

Andrea Gibby, Chair, called the meeting to order and welcomed the attendees. She recognized new Board Member, Tony Hoyle and explained Mr. Hoyle was filling the organized labor requirement for the Board. Mr. Hoyle stated that he was the Union Representative for the Local Union 72, Plumbers and Pipefitters, and the Welding Director with the Mechanical Trades Institute. Mr. Hoyle stated that he currently works with about six hundred students and deals with multiple contractors on a daily basis. Chair Gibby thanked everyone for their attendance. A quorum was established.

New Business

WIOA Update/PowerPoint

Chair Gibby announced that Georgia Mountains Workforce Development (GMWD) staff developed a PowerPoint to inform the Board of the basic changes coming with WIOA. She and John Phillips, Workforce Development Director, met with Mike Berg, Chief Local Elected Official, earlier today to discuss the changes that are coming. Chair Gibby informed the Board that she had the opportunity to attend the Southeastern Employment and Training Association (SETA) Conference in Savannah recently and in doing so, she learned a lot about the upcoming changes with WIOA. The conference was very informative.

Chair Gibby presented a timeline of items that would need to be completed for WIOA. The final WIOA rules are due to be released in January 2016 however; word is that GMWD would not be expecting the final rules until probably March or even maybe June. The final rules would impact the State Plan which in turn would impact the local area Plan. She asked that the Board not get frustrated with the staff while GMWD would be working and trying to prepare for the required changes and that there may have to be some called Board meetings in order to get everything completed.

There would be changes with the One Stop Centers. There are some partners that would be required to be located in the same building. The GMWD Board may have to appoint committees to help get all of the required items completed. Local boards would have to certify the One Stops every three years. The One Stop would be required to be bid out.

Currently, the GMWD Board had been grandfathered in, however, the local board membership will be changing with the minimum board membership of nineteen and with 51% being business. Chair Gibby stated that the state had hired consultants to help with branding to be recognizable for the whole state. Mitch Griggs asked how GMWD currently stands with the board membership. John Phillips stated that he and Diane reviewed the current GMWD Board and for now this area was looking ok. Diane stated that currently GMWD had a total of thirty-one members with the majority being business representatives.

Charlie Auvermann asked what Wagner Peyser was. John explained that Wagner Peyser was a Federal Act that dealt with employment services with the Labor Department. Chair Gibby explained that the board membership is at the discretion of the Chief Local Elected Official (CLEO). The board's responsibilities would be developing and approving the local plan, conducting workforce research and analyses, helping to negotiate performance numbers, and to develop the budget.

John Phillips stated that he recently attended a meeting with Charlie Auvermann and requested that he explain how they put that meeting together. Mr. Auvermann explained that they planned a conference in conjunction with the Chamber of Commerce. He stated that they spoke with several agencies that provide different programs to find out what their expectations were. The outcome of the meeting was putting together a local pamphlet of all the different recourses. Mitch Griggs asked if Mr. Auvermann conducted the research himself. Mr. Auvermann explained he used the data from the DOL and analyzed it for their area. After detailed discussion, Danette Smith stated that if she could get specific information on what the GMWD would need that the Department of Labor (DOL) logistics team may be able to assist the Board in getting the information.

Chair Gibby discussed the core partners, Memorandum of Understanding (MOU)s and other partners that have been identified. Chair Gibby stated that the Board would need to start having conversations with the required partners to prepare for the requirements under WIOA. With WIOA, there are accountability

common performance measures that are required to be met. The challenge to meet performance would be with the youth literacy and numeracy measures. Jessica Williams explained the challenge with meeting the literacy and numeracy performance. She also explained the change with the funding for youth in school and out of school programs.

John explained transferring and targeting funds. With WIOA, WD can now transfer any unused dislocated worker funds to the adult funding. Chair Gibby explained the formal WIA core and intensive services are now merged into a single category called Career Service under WIOA. Local boards are allowed to fund proven work based strategies as in On-the-Job training and customized training. John Phillips explained the WIOA required and permissible activities. John also informed the Board that included in the handouts were a list of the Priority of Service and their definitions.

Chair Gibby stated that it had been discussed to have a Board training session sometime within the next year.

Chair Gibby directed the Board to the timeline on page one in their packet for their review. John Phillips explained that the timeline showed the WIOA items that need to be completed. Page 2 showed the tracking of the dislocated worker funds that were transferred to the adult program. This information was sent to the Department of Economic Development, Workforce Development Division.

By-Law Changes

Chair Gibby directed the Board to the information in their handouts on the By-Laws changes and explained that the By-Law changes would require that two thirds of the board be present; therefore, the board would not be able to vote on the changes at the meeting due to not having two thirds present. Chair Gibby asked the board if they would like to change this requirement. After a detailed discussion, Will Wade made a motion that the By-Law changes be tabled due to a lack of the required members being present. Deborah Mack seconded and the motion passed unanimously.

Charlie Auvermann made a motion to propose to the board to consider as a second amendment to the By-Laws to change the requirement to be, two thirds of the members that are present with the majority of at least fifty-one present in attendance. Will Wade seconded and the motion passed unanimously.

Priority of Service Policy

Chair Gibby stated that one of the changes for WIOA was Priority of Services. That would entail priority for enrollment and priority for participation of services. The information included in the policy showed the order requirement. Will Wade made a motion to approve the Priority of Service Policy. Mitch Griggs seconded and the motion passed unanimously.

New Training Provider Applications

Jessica Williams, Youth Case Manager Supervisor, explained that GMWD had received applications from two schools, Dental Staff School and Malik College, which would like to become approved providers for GMWD. GMWD staff had reviewed both applications. Based on the staffs review the Dental Staff School was not accredited and programs do not lead to recognized credential. Training is not required to work at an entry level dental assisting job. Malik College is located in Chamblee, GA. Cost of programs are higher. Some programs do not require a GED when most employers would. After a detailed

discussion, Mike Berg made a motion to deny Dental Staff School. Chris Dockery seconded and the motion passed unanimously. The Board discussed Malik College in detail and a motion was made by Mitch Griggs to approve Malik College on a trial basis. A second was not received. The motion did not pass. After further discussion by the board, a motion was made by Danny Lewis to deny Malik College. Mark Ivester seconded motion and the motion carried with one opposing vote.

Rapid Response Update

Diana Eddins-Wiggin, Adult/Dislocated Worker Case Manager Supervisor, gave an update on the Rapid Response activities. The incumbent worker training with Eaton Aerospace had been a success. Their three month job retention had improved and their production rate improved by 40% along with the blueprint reading and soft skills.

Dan Thornton, Rapid Response Coordinator met with employees of Crystal Springs. Crystal Springs was closing their call center and moving to Florida. There were a total of 139 employees. Some of the employees relocated to Lakeland, Florida. All of the employees received severance. Sixty-three of the employees were interested in training.

Navitor had a layoff last October and now they are closing the total facility. The company is located in Alto. They are a commercial printing company. There were forty-one people that attended the employee meeting.

Mapping Your Future Initiative

Jessica Williams, Youth Case Manager, informed the Board on the success of the Regional Youth Detention Center GED Program. She stated that two of the students passed their GED completely, which made a total of eight who have received their GED. Two of the eight have enrolled in on-line classes with Lanier Technical College. The other update was with the Project Search program. Of the eleven participants in the program, six have obtained employment and three were hired by Northeast Georgia Medical Center.

The Mapping Your Future Initiative is a program where GMWD offers workshops for 8th graders, juniors and seniors in high school. The program involves creating a career day for the students. The information in the handouts was a diagram of the information that was given to the schools. There are three pilot schools: Hall County, Banks County, and Franklin County. GMWD have also been speaking with Habersham County's 9th Grade Academy. The GMWD goal is to have all thirteen counties participate after the pilot program.

New Staff Member

Jessica Williams introduced new employee Shameka Harrison, Youth Program Assistant.

Budget

Nona Turk, Billing Specialist, directed the Board to the Financial Report in their handouts. The adult funding balance was \$741,088.58, the dislocated worker balance was \$1,331,122.20, and the youth

funding balance was \$2,067,459.39. Nona stated that these amounts are through the end of September and do not include the FY 2016 grants.

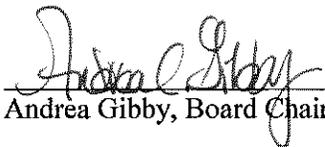
Old Business

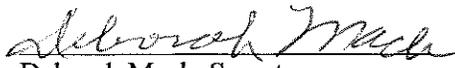
Approval of Minutes

Chris Dockery made a motion to approve the minutes from the July Board meeting. Thomas Bridges seconded and motion passed unanimously.

Adjournment

Meeting was adjourned at 5:05pm


Andrea Gibby, Board Chair


Deborah Mack, Secretary