GEORGIA MOUNTAINS REGIONAL COMMISSION
GEORGIA MOUNTAINS WORKFORCE DEVELOPMENT
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January 31, 2013

Minutes

The Georgia Mountains Workforce Investment Board (GMWIB) met on January 31, 2013 at 3:30 PM. The meeting was held at the Ruby Fulbright Aquatic Center in Clarkesville, GA. Handouts were made available as visual aids. Also, a sign-in sheet was distributed and the following were present:

Members Present
Will Wade
Angela Whidby
Dale Harrell
W. Danny Lewis
Peter Hill
Janice Riley
Mike Berg
Tim Bala
Deborah Mack
William (Bill) Chafin
Dean Scarborough
Sam Norton
Audrey Turner
Stanley Darnell
Mark Winters
Rex Farmer
Charlie Auvermann
David Cagle

Staff
Dan Thornton
Diane Jackson
Jessica Williams
John Phillips
Niki Duncan
Matthew Oberholtzer
Patrick Shuler
Nona Turk

Guest
Tom O'Bryant for Travis Turner
Thomas Bridges, Franklin County Chairman

Call to Order/Welcome

John Phillips, WD Director opened the meeting and welcomed the attendees. He informed the Board that Chair Andrea Gibby was not able to attend. Vice Chair Will Wade called the meeting to order and a quorum was established.

New Business

Board Appointments- Vice Chair Will Wade welcomed Mark Winters, Department of Labor, Gainesville Career Center Manager. Mr. Winters replaced Connie Smith on the Board. A copy of his bio was included in their packets. John Phillips informed the Board that the Governor's Office of Workforce Development recommended that the Board have representation from both North Georgia Tech and Lanier Tech. Vice Chair Wade asked for a vote to add a representative from NGTC to the Board. Motion was made by Deborah Mack. Angela Whidby seconded and motion passed unanimously.

By-Laws- John Phillips explained that a vote was needed on the amended By-Laws included in their packets. The amendment changes the quorum from 50% + 1 to 12 members being present. This item had been discussed at a prior Board meeting. However, due to required procedure of sending amendments of By-Laws to the Board ten days prior, this item needs to be voted on again. Vice Chair Will Wade asked for a vote. Danny Lewis made a motion to approve the change to 12 members. Sam Norton seconded and motion passed unanimously.

On The Job Training Policy Revision- Niki Duncan explained that the Plan needed to be revised to allow WD to assist customers in our OJT program that live outside of our 13 county area, if the OJT employer is located in one of the 13 counties that we serve. John Phillips stated he feels this will help us to serve the employers. After discussion, Vice Chair Will Wade asked for a vote. Bill Chafin made a motion to approve the revision to Plan. Angela Whidby seconded and motion passed unanimously.

Needs Related Payment Policy- John Phillips explained the proposed change to our Needs Related Policy (NRP). The change being, the time in which to determine eligibility for NRP, from time of registration to be time of need. Vice Chair Will Wade asked for vote. Angela Whidby made a motion to approve the change. Janice Riley seconded and motion passed unanimously.

Board Retreat – John Phillips explained to the Board that we would like to get their thoughts on what they would like to discuss at the retreat. After discussion the retreat was scheduled for February 19, 2013 from 10:00 AM to 2:00 PM at the GMRC office.

New Provider – Vice Chair Will Wade informed the Board of the letter included in their packets. He explained that Women Are Dreamers Inc. did not meet the required criteria to become an approved provider.

Mobile Units – John Phillips stated we are proud to have the mobile units. He thanked the Board for all of their support in the process. John stated that WD would like to make them useful for everyone and available to all of our counties, if needed for employment or training purposes in your area. Danny Lewis shared with the Board that Tricia Pridemore, Executive Director with the Governor's office of Workforce Development, would be speaking at the GMRC meeting. He stated without their assistance, we would not have the mobile units. Danny asked the Board to make sure to thank her. John Phillips also informed the Board that WD is in the process of hiring someone to drive the mobile units.

Old Business

Approval of Minutes-Vice Chair Will Wade asked for a vote to approve the minutes for September 27, 2012. He explained due to lack of a quorum at our November meeting the minutes could not be approved. Peter Hill made a motion to approve and Bill Chafin seconded. Motion passed unanimously. Vice Chair Will Wade asked for a vote to approve the minutes for the November 29, 2012 meeting. Angela Whidby made a motion to approve. Mike Berg seconded and motion passed unanimously.

Dale Harrell inquired about the travel reimbursement for Board members that was discussed at the November 29, 2012 meeting and requested it be discussed. Vice Chair Will Wade asked for a vote to amend the agenda to add Discussion of Travel Reimbursement as a separate item for vote. Bill Chafin made the motion. Dale Harrell seconded and motion passed unanimously.

Travel Reimbursement –Vice Chair Will Wade opened the floor for discussion. After detailed discussion, it was decided that the WD office complete more research of other WD areas and have a full report to give to the CCEOs and bring to the Board Retreat for a vote. Vice Chair Will Wade asked for a

vote to have WD research and gather information. Bill Chafin made the motion. Dean Scarborough seconded and motion passed.

Financial update

Nona Turk explained the financial information worksheet which was distributed to all Board members. She stated the dollar amounts represented in the worksheet are after the mobile units were paid for. Nona informed the Board that she added a requested column to show obligated funds. Vice Chair, Will Wade asked for a motion to accept the financial update. Motion was made by Bill Chafin. Dale Harrell seconded and motion passed.

Other

John Phillips informed the Board of the updated information in their packets showing the number of times staff had conducted overviews in our thirteen county area. WD staff has seen 1,649 people in the past year.

John Phillips introduced Dan Thornton, WD Adult/DW Case Manager and asked him to give a brief explanation of his job duties. Dan informed the Board that he is a Case Manager and also works with TAA customers and with the Department of Labor Rapid Response. He helps coordinate meetings with employers that have closed within our 13 county area to provide information on the services WD has to offer. WD has had 28 participants complete fall semester and 75 new customers registered for spring. WD has just received their first referral for the GED pilot program through the court system.

John complimented Niki Duncan on the OJT and asked that she share the information with the Board. Niki stated WD just signed their first OJT with Ceramic Tile. Located in Flowery Branch for 11 years, Ceramic Tile is looking to hire five employees to restart their 2nd shift operations. They were referred to WD by the Chamber.

Adjournment

Vice Chair Will Wade adjourned meeting at 5:00 PM

Andrea Gibby

Andrea Gibby, Board Chair

Deborah Mack

Deborah Mack, Secretary