

GEORGIA MOUNTAINS REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING

City Hall
Dawsonville, GA
November 16, 2017

MINUTES

The GMRC Executive Committee met on Thursday, November 16, 2017, 5:30 p.m. at the City Hall in Dawsonville, Georgia. The meeting was hosted by City of Dawsonville.

CALL TO ORDER

Chairman Dean Scarborough called the meeting to order and thanked everyone for attending. The following members were present:

Executive Committee Present

Dean Scarborough, Chairman
Bill Black
Jim Conley
Bill Chafin
Rex Farmer
J.B. Jones
Sam Norton
George Wangemann
Angela Whidby

GMRC Staff Present

Heather Feldman, Executive Director
Peggy Lovell, Executive Assistant

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Chairman Scarborough asked for consideration of the minutes of the October 26, 2017 Executive Committee Meeting. Motion for approval of the minutes was made by J.B. Jones, seconded by Rex Farmer, and motion carried unanimously.

REPORTS

Chairman's Report

Chairman Scarborough reported that in January the Nominating Committee will be reactivated with the task for finding a candidate for the vacant GMRC Vice-Chairman position. The Executive Committee was encouraged to give suggestions to the Nominating Committee.

Executive Director's Report

Executive Director Heather Feldman thanked Chairman Scarborough and Council Members Lamar Paris and Natalie Crawford and all staff who attended the Georgia Association of

Regional Commissions (GARC) Annual Conference in St. Simons. The conference had excellent topics including updates on the upcoming Census 2020, Georgia Department of Transportation, Workforce Innovation and Opportunity Act, and an Economic Forecast to name a few. Also, we were fortunate to have U.S. Senator David Perdue speak to the group.

Proud to announce the GMRC was recognized as being the first region in the state to achieve 100% of LUCA Registrations on the county level and 94% at the city level. Faith Bryan was asked to speak at the Conference about the best practice in our region. Congratulations to Faith on this achievement.

The RC has received the draft Department of Audit and Accounts (DOAA) Performance Audit. The RCs has until the 21st to respond. Upon receipt of the final Audit, it will be forwarded to the Council for their review. According to the Audit, GMRC is lacking in customer service. Surveys were sent to all our cities and counties regarding the performance of the RC. Only 41% of our community commented. The RC needs input from our communities to be able to improve our services. This is how DOAA rates the RCs. We are currently working on the Customer Service segment. GMRC receives the lowest amount of State funding of all the RCs.

Checks that Exceed \$25,000

The Executive Committee was informed there were two checks written during the month of November which exceeded the amount of \$25,000.

GMEBS (Health, Dental, Life Ins.)	\$25,688.00
Lanier Tech – Tuition	\$45,688.16

OLD BUSINESS

Annual Meeting Report

Angela Whidby, Annual Committee Chair reported that everything is lined up for the Annual Meeting on December 1st. Approximately 380 have RSVP'd to attend. Cities and counties were encouraged to bring door prizes.

Executive Director's Evaluation

Chairman Scarborough informed the Executive Committee that a Performance Evaluation on the Executive Director needs to be completed each year. Evaluation forms were sent to the Committee earlier and the results were tabulated. A summary of the evaluation was distributed to the members present. The Executive Committee discussed the results and asked the Chairman if he would meet with the Executive Director and go over the results. Bill Chafin made a motion for the Chairman to personally meet with Ms. Feldman and discuss the Executive Director's evaluation. Motion was seconded by George Wangemann and motion carried.

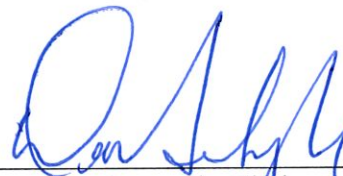
NEW BUSINESS

FY17 GMRC Audit

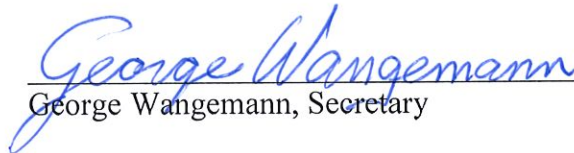
The GMRC FY17 Audit was previously sent to the Executive Committee for their review. Finance Committee Chairman Bill Chafin stated one finding was expected and has already been corrected. The accounting staff actually found the error in the accounting software before the Audit and informed the Auditors of it. The error was in how the leave was charged to the programs. Ms. Feldman discussed the Personal Leave system. Mr. Chafin stated the Audit comes as a recommendation for acceptance from the Finance/Audit Committee. Jim Conley seconded the motion and motion carried unanimously. The Audit will be forwarded to the Council for their review.

ADJOURNMENT

Meeting was adjourned at 5:55 pm.



Dean Scarborough, Chairman



George Wangemann, Secretary