

GEORGIA MOUNTAINS REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING

Lake Burton Club
Clayton, Georgia
June 28, 2012

MINUTES

The GMRC Executive Committee met on Thursday, June 28, 2012, 5:00 p.m. at Lake Burton Club in Clayton, Georgia. The meeting was sponsored by Rabun County and City of Clayton.

CALL TO ORDER

Chairman David Stovall called the meeting to order and thanked everyone for attending. The following members were present:

Executive Committee Present

David Stovall, Chairman
Sam Norton, Vice-Chairman
Bill Chafin
Rex Farmer
L.J. Harrison
Paul Kreager
Kevin Tallant, Attorney

GMRC Staff Present

W. Danny Lewis, Executive Director
Peggy Lovell, Executive Assistant
Becky Sievers, Director of Finance

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Chairman Stovall asked for consideration of the minutes of the May 31, 2012 Executive Committee Meeting. Motion for approval of the minutes was made by Rex Farmer, seconded by Bill Chafin, and motion carried unanimously.

REPORTS

Chairman's Comments

Chairman Stovall spoke to the Committee Members about the Executive Director's Evaluation Form that was emailed out previously. He asked if it would be easier to complete if it was changed to a word document so that comments could be fill in and returned by email. All members agreed and Chairman Stovall asked Becky Sievers if she would handle this. The Chairman asked the Committee Members to return their evaluation form back to him.

OLD BUSINESS

FY13 Budget Re-Review

Mr. Bill Chafin, Chairman of the Finance/Audit Committee, stated that the 2013 GMRC Budget was previously emailed to the Council for their review. This budget has an increase of \$38,270 which includes a 3% cost-of-living increase. The number of employees have increased from 12 to 30, with one part-time employee, due to the RC taking over the Workforce Development Department. Dues have decreased slightly due to new population figures from DCA. The Budget has been on the table for 30 days for review and is on the agenda for consideration of approval by the Council at tonight's meeting.

Workforce Development Mobile Units

Executive Director Danny Lewis informed the Executive Committee that Workforce Development had previously agreed to take bids on two mobile units to be used for training. The total of these two units is \$604,510, which would be paid for with WD funds. The larger unit will have 12 training stations and the smaller has 8 training stations. DOL has closed one of their offices in Blairsville and purchasing these units will allow WD to do mobile training in that area. One unit would be stationed in the northern part of our region and the other in the southern part. WD will probably be hiring two new employees to drive these units and do the training. Mr. Lewis showed pictures of the two proposed mobile units.

NEW BUSINESS

Increase Purchase Authorization

Chairman Stovall made the Executive Committee aware that the current authorization level for Mr. Lewis to sign checks is \$10,000 in our Financial Policies. This was implemented when the GMRC budget was \$1.5 million. The budget has increased to \$4 million with the addition of Workforce Development. Checks that are processed for Workforce Development's operation often exceed the current authorization amount. Most of these checks are to contract providers for program participants that provide education services or to vendors for supplies. Bill Chafin made a motion to recommend to the Council that the authorization limit be increased for the Executive Director from \$10,000 to \$25,000 and be made retroactive to October 1, 2011 when GMRC assumed control of Workforce Development. Rex Farmer seconded the motion and the vote was unanimous.

Appointments of Private Sector Representatives

Chairman Stovall reminded the Council that the Private Sector Representatives on our Council were elected for a one year term or until replaced. These terms are expiring June 30th. The State law says that the Council makes these appointments, but at the same time the Council wants to get input from the Cities and Counties as to who they want to represent their county in the Private Sector Position. This year the forms were sent out late and it was suggested that next year the recommendation forms be sent out in April to give them time to

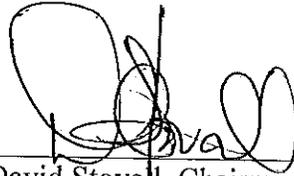
take it before their City Council or Commission Meeting. Chairman Stovall read a list of the Private Sector Representatives from the 13 counties. The Chairman opened the floor for any other nominations. There being none, L.J. Harrison made a motion to accept this list of Private Sector Representatives for the next year. Bill Chafin seconded the motion and the vote was unanimous.

ANNOUNCEMENTS/DISCUSSION

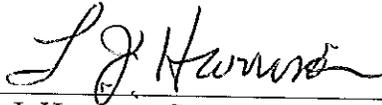
Chairman Stovall stated that the July Council Meeting is scheduled for Towns County at the Hiawasse River Trout Pavilion. That will be the week of the Georgia Mountain Fair. Commissioner Bill Kendall has offered to get admission and parking passes for any members that would like to attend. Chairman Stovall asked the Executive Committee their feelings on possibly starting the meeting at an earlier time to allow people time to go to the Fair. Mr. Lewis stated we could omit our Executive Committee meeting that night and start the Council Meeting at 5:30 p.m. The program for that night will be Frank Norton, Jr. with The Norton Agency presenting his Native Intelligence Report.

ADJOURNMENT

Meeting was adjourned 5:50.



David Stovall, Chairman



L.J. Harrison, Secretary