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**GEORGIA MOUNTAINS REGIONAL  
COMMISSION**

**July 1, 2016 - June 30, 2017**

**REVENUE**

Grants - Federal / State	\$ 4,802,047	
Program Fees	119,500	
Local Contributions - Regional Dues	727,825	
Miscellaneous - Interest/other	<u>1,000</u>	
<b>TOTAL REVENUE:</b>		<b><u>\$ 5,650,372</u></b>

**EXPENDITURES**

General Administration	\$ 417,292	
Econ. & Comm. Development Department	540,289	
Planning Services Department	382,639	
Information Services Department	121,114	
Workforce Development Department	3,971,726	
Workforce Development Fund Balance	<u>217,311</u>	
<b>TOTAL EXPENDITURES:</b>		<b><u>\$ 5,650,372</u></b>

\*

Projected budget does not include a salary increase- cost to add 3% COLA for RC employees is \$26,909 and WD cost is \$25,875.

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GEORGIA MOUNTAINS REGIONAL  
COMMISSION

PROJECTED REVENUE FY 2017

**Grants - Federal / State**

Appalachian Regional Commission	\$	162,144
Economic Development Administration		63,000
Georgia Dept. of Community Affairs-Plnng		170,937
Georgia Dept. of Community Affairs-GIS		58,500
Georgia Dept. of Natural Resources		4,000
Georgia Dept. of Transportation - Planning		79,429
CDBG / EIP/ Other		75,000
USDOL / GOV Office of WD		4,189,037
	\$	4,802,047

**Program Fees**

Economic & Community Development Dept.	\$	15,000
Planning Services Department		50,000
Information Services Department		35,000
EDA Loan Program		19,500
	\$	119,500

**Local Contributions**

Regional Dues	\$	727,825
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**Miscellaneous**

Interest, other	\$	1,000
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<b>Grand Total</b>	\$	<b>5,650,372</b>
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Footnote: Projections are based upon best estimates as of budget preparation. Subject to change due to projects or availability of funds. WIOA law states that funds can be transferred from Dislocated Worker to the Adult programs upon approval from the state. It also allows for Rapid Response funds to be transferred to the Dislocated Worker program.

**GEORGIA MOUNTAINS REGIONAL COMMISSION**

**DIVISIONAL PROJECTED BUDGET FY 2017 REVENUES**

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<u>REVENUES:</u>	GENERAL ADMINISTRATION	ECON. & COMM. DEVELOPMENT DEPARTMENT	PLANNING SERVICES DEPARTMENT	INFORMATION SERVICES DEPARTMENT	WORKFORCE DEVELOPMENT DEPARTMENT	TOTAL
Federal	-	\$ 300,144	\$ 79,429	\$ -	\$ 4,189,037	\$ 4,568,610
State	-	-	174,937	58,500	-	233,437
Program Fees	19,500	15,000	50,000	35,000	-	119,500
Interest / Other	1,000	-	-	-	-	1,000
Local Contributions - Dues	727,825	-	-	-	-	727,825
<b>TOTAL REVENUE</b>	<b>\$ 748,325</b>	<b>\$ 315,144</b>	<b>\$ 304,366</b>	<b>\$ 93,500</b>	<b>\$ 4,189,037</b>	<b>\$ 5,650,372</b>

**DIVISIONAL PROJECTED BUDGET FY 2017 EXPENDITURES**

<u>EXPENDITURES:</u>	GENERAL ADMINISTRATION	ECON. & COMM. DEVELOPMENT DEPARTMENT	PLANNING SERVICES DEPARTMENT	INFORMATION SERVICES DEPARTMENT	WORKFORCE DEVELOPMENT DEPARTMENT	TOTAL
Personal Services	\$ 159,827	\$ 359,537	\$ 256,203	\$ 67,165	\$ 1,389,129	\$ 2,231,861
Operating Expenditures	160,928	19,824	11,759	23,886	2,519,725	2,736,122
Capital Expenditures	25,000	-	-	-	-	25,000
Indirect Cost Allocation: (44.76%)	71,538	160,929	114,677	30,063	62,872	440,079
<b>TOTAL EXPENDITURES</b>	<b>\$ 417,292</b>	<b>\$ 540,289</b>	<b>\$ 382,639</b>	<b>\$ 121,114</b>	<b>\$ 3,971,726</b>	<b>\$ 5,433,062</b>

**OTHER FINANCING:**

Operating Transfers From Other Funds	\$ -	\$ 225,145	\$ 78,273	\$ 27,615	\$ -	\$ 331,033
Operating Transfers To Other Funds	\$ 331,033	-	-	-	-	-
Total Other Financing	\$ 331,033	\$ -	\$ -	\$ -	\$ -	\$ -
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$ -	\$ -	\$ -	\$ -	\$ 217,311	\$ 217,311
<b>TOTAL:</b>	<b>\$ 748,325</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,189,037</b>	<b>\$ 5,650,372</b>

\*Footnote: Indirect Cost Pool is based on Percentage (44.76%) of Personal Services Workforce Development employees are not subject to indirect; only the RC employees that charge to the WIA program.

**GENERAL ADMINISTRATION**

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**PROJECTED BUDGET FY 2017 REVENUES**

	<u>GENERAL ADMINISTRATION</u>	
<b>REVENUES:</b>		
Federal	\$	-
State		-
Program Fees		-
Interest / Other		1,000
Local Contributions - Dues		<u>727,825</u>
 TOTAL REVENUE	\$	<u>728,825</u>

**PROJECTED BUDGET FY 2017 EXPENDITURES**

	<u>GENERAL ADMINISTRATION</u>	
<b>EXPENDITURES:</b>		
Personal Services:		
Salaries	\$	103,607
Fringe Benefits		<u>44,883</u>
 Total Personal Services	\$	148,490
Operating Expenditures:		
Travel	\$	8,100
Equipment/Maintenance		-
Supplies		8,032 *Attachment A
Contractual		20,000
Other		<u>121,707 **Attachment A</u>
 Total Operating Expenditures	\$	157,839
 Capital Expenditures:	\$	<u>25,000 ***Attachment A</u>
 Total Direct Expenditures	\$	331,329
 Indirect Cost Allocation: (44.76%)	\$	<u>66,464</u>
 TOTAL EXPENDITURES	\$	<u>397,792</u>
 Excess Revenues Over (Under) Expenditures	\$	331,033
<b>Other Financing:</b>		
Operating Transfers From Other Funds		
Operating Transfers To Other Funds		<u>331,033</u>
 Total Other Financing	\$	331,033
 Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$	<u>(0)</u>
 Total:	\$	<u>728,825</u>

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ATTACHMENT A  
GENERAL ADMINISTRATION  
SUPPLEMENTAL INFORMATION

**\*Supplies**

Computers	\$	5,000	Genl
General Supplies/Board mtgs.		<u>3,032</u>	
	\$	8,032	

**\*\*Other**

Board Meetings	\$	5,000	GMRC monthly meetings
Facilities Rent		16,308	Office Building
Printing, postage, etc		450	
RC Assoc. Dues/other		7,000	State RC Association/other
Fund Balance		<u>92,949</u>	
	\$	121,707	

**\*\*\* Capital Improvements**

As needed	\$	25,000	Building (htg/air,etc.)
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**REVOLVING LOAN FUND**

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**PROJECTED BUDGET FY 2017 REVENUES**

	<u>RLF ADMINISTRATION</u>	
<b>REVENUES:</b>		
Federal	\$	-
State		-
Program Fees		19,500
Interest / Other		-
Local Contributions - Dues		-
		<hr/>
TOTAL REVENUE	\$	<u>19,500</u>

**PROJECTED BUDGET FY 2017 EXPENDITURES**

	<u>RLF ADMINISTRATION</u>	
<b>EXPENDITURES:</b>		
Personal Services:		
Salaries	\$	7,910
Fringe Benefits		3,427
		<hr/>
Total Personal Services	\$	11,337
Operating Expenditures:		
Travel	\$	858
Equipment/Maintenance		-
Supplies		93
Contractual		2,138
Other		-
		<hr/>
Total Operating Expenditures	\$	3,089
Capital Expenditures:	\$	-
		<hr/>
Total Direct Expenditures	\$	14,426
Indirect Cost Allocation: (44.76%)	\$	5,074
		<hr/>
TOTAL EXPENDITURES	\$	<u>19,500</u>
Excess Revenues Over (Under) Expenditures	\$	-
<b>Other Financing:</b>		
Operating Transfers From Other Funds	\$	-
Operating Transfers To Other Funds		-
		<hr/>
Total Other Financing	\$	-
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$	-
		<hr/>
Total:	\$	<u><u>19,500</u></u>

**Georgia Mountains Regional Commission  
Economic & Community Development Department**

**FY 2017 Projected Work Scope**

**Appalachian Regional Commission**

ARC funds support the Regional Commission (RC) staff delivery of technical assistance to 51 local government agencies. Although ARC assistance is not received directly by every community, this enables local governments to leverage funds to secure other sources. Technical assistance will be provided in developing regional strategies, objectives, plans, and programs. Grant writing and project development services will be provided to help secure funds for infrastructure, asset based development, education, and training program for local governments. This assistance will help ensure the goals of ARC to: increase jobs and per capita income, develop infrastructure, and build a highway system to reduce isolation. It is anticipated that in FY 2017, Regional Commission staff will provide assistance to Eight (8) different local governments for projects involving ARC funding.

**Economic Development Administration**

EDA funds will provide support for the RC staff to conduct economic development planning activities for the 13-county region. These activities will include: assisting communities with the development of infrastructure, particularly water and sewer systems, and Industrial Parks, which are all prerequisites to industrial and commercial development. It is anticipated that in FY 2017, Regional Commission staff will secure EDA funding for one project and provide grant administration services totaling \$15,000 for additional income. In addition, the RC staff will prepare the update to the Comprehensive Economic Development Strategy (CEDS). This process includes conducting quarterly CEDS meetings and monthly Sub-Committee meetings in preparation of this document. RC staff will also participate in EDA trainings as necessary.

**Georgia Department of Community Affairs:**

**Community Development Block Grants**

CDBG funds will be used to administer the following two (2) grants: City of Cornelia Phase V water improvements project and Lumpkin County Water Improvement Project. It is anticipated that two (2) additional CDBG applications will be approved during FY 2017 and administration fees will be \$45,000.

**Community Development Block Grants – Employment Incentive Program**

It is anticipated that RC staff will prepare two (2) EIP applications for funding in FY 2017. Administration funds are estimated to be approximately \$50,000.

**Other Potential Revenues**

Fees will be charged according to the approved GMRC Fee Scale (February 24, 2011) to cover expenses for writing grants not currently generating income through administrative fees, including OneGeorgia, Immediate Threat and Danger, USDA – Rural Development, REBA, Assistance to Firefighter Grants, Recreational Trails Grants, and other federal programs available to local municipalities.

A cost recovery fee will also be charged when non-due paying members are involved in the grant writing request process. Additional costs may be charged through a contractual agreement for projects requiring extended technical assistance or for supplemental costs, such as material costs, that may add to the actual cost of developing a grant application.

**PROPOSED PROJECT LIST  
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2017**

**Community Development Block Grants (CDBG)**

City of Cornelia – Sewer Improvements Phase 6	\$30,000
Banks County – Senior Center Expansion	\$15,000

**Community Development Block Grant-Employment Incentive Program (CDBG-EIP)**

City of Cornelia – Infrastructure Improvements	\$25,000
Stephens County – Rail Spur Improvements	\$25,000

**Economic Development Administration**

Rabun County – Road Extension Project	\$15,000
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**Program Fees**

Application Development (OneGeorgia, USDA, AFG, RTP)	\$10,000
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**ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT**

**PROJECTED BUDGET FY 2017 REVENUES**

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<u>REVENUES:</u>	<u>ARC</u>	<u>EDA</u>	<u>CDBG / EIP / OTHER</u>	<u>TOTAL</u>
Federal	\$ 162,144	\$ 63,000	\$ 75,000	\$ 300,144
State	-	-	-	-
Program Fees	-	-	15,000	15,000
Interest / Other	-	-	-	-
Local Contributions - Dues	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 162,144</b>	<b>\$ 63,000</b>	<b>\$ 90,000</b>	<b>\$ 315,144</b>

**PROJECTED BUDGET FY 2017 EXPENDITURES**

<u>EXPENDITURES:</u>	<u>ARC</u>	<u>EDA</u>	<u>CDBG / EIP TE / OTHER</u>	<u>TOTAL</u>
Personal Services:				
Salaries	\$ 150,948	\$ 58,153	\$ 41,762	\$ 250,863
Fringe Benefits	65,391	25,192	18,091	108,674
<b>Total Personal Services</b>	<b>\$ 216,339</b>	<b>\$ 83,345</b>	<b>\$ 59,853</b>	<b>\$ 359,537</b>
Operating Expenditures:				
Travel	\$ 7,000	\$ 1,560	\$ 2,000	\$ 10,560
Equipment/Maintenance		-	-	-
Supplies	2,490	1,226	550	4,266
Contractual	31	-	-	31
Other	1,595	2,564	806	4,967
<b>Total Operating Expenditures</b>	<b>\$ 11,116</b>	<b>\$ 5,350</b>	<b>\$ 3,356</b>	<b>\$ 19,824</b>
Capital Expenditures:	\$ -	\$ -	\$ -	\$ -
<b>Total Direct Expenditures</b>	<b>\$ 227,455</b>	<b>\$ 88,695</b>	<b>\$ 63,209</b>	<b>\$ 379,361</b>
Indirect Cost Allocation: (44.76%)	\$ 96,833	\$ 37,305	\$ 26,790	\$ 160,929
<b>TOTAL EXPENDITURES</b>	<b>\$ 324,287</b>	<b>\$ 126,000</b>	<b>\$ 90,000</b>	<b>\$ 540,289</b>
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$ (162,144)</b>	<b>\$ (63,000)</b>	<b>\$ 0</b>	<b>\$ (225,145)</b>
<b>OTHER FINANCING:</b>				
Operating Transfers From Other Funds	\$ 162,144	\$ 63,000	\$ (0)	\$ 225,145
<b>Total Other Financing</b>	<b>\$ 162,144</b>	<b>\$ 63,000</b>	<b>\$ (0)</b>	<b>\$ 225,145</b>
<b>Excess of Revenues &amp; Other Sources Over (Under) Expenditures &amp; Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Georgia Mountains Regional Commission  
FY 2017 Projected Work Scope  
Planning Services Department**

**DCA, Coordinated Planning** – Under contract with Department of Community Affairs (DCA) the Planning Dept. carries out work pertaining to comprehensive planning, coordinated planning, regional planning and quality growth. Activities in support of DCA programs and include providing to local governments guidance and assistance in the development of, and updates to, local comprehensive plans and the Development of Regional Impact (DRI) notification process.

Regional activities sponsored through the FY 16 DCA contract will include the following:

- Development of 2-3 Urban Redevelopment Plans
- Development of local comp plans, as requested (Oakwood and Gainesville have requested assistance, with 4 others due in the coming year)
- Provision of workshop/training opportunities for local community development personnel, helping local governments annually assess zoning and permitting results and comp plan implementation, as requested
- Continued development of an updated Historic Resource database and GIS files
- GMRC staff training and workshop attendance, as permitted by DCA

**Transportation Planning** – The GMRC maintains an annual contract with the Georgia Department of Transportation (GDOT). Program activities include providing GDOT with data and information for internal planning, information system and program maintenance, environmental and economic analysis and for reporting to the public. In addition to the general contract support and administration, activities projected for FY16 include:

- Safe Routes to School (SRTS) – Ongoing assistance with existing programs and beginning of regional assessment
- Updates to rural transit plans for all eligible counties;
- Maintenance of the Regional Bike/Ped Plan;
- Implementation of the Teens in the Driver's Seat program;
- Assist GDOT in formulating implementation schedule for State Bicycle Highway Plan.
- Ongoing promotion and support of the TE and MAP-21 programs;
- Natural and historic resource review and impact analyses of GDOT projects (Section 106)

**Environmental Planning** – The GMRC is slated to enter into a contract with the Chestatee-Chattahoochee Resource Conservation and Development Council concerning a watershed assessment for the Towns-Tesnatee watershed in White County. The GMRC is also scheduled administer an EPD contract for the University of North Georgia with a project for the upper Chestatee Watershed.

The GMRC is also partnering with the Northwest Georgia RC in implementing measures for the Coosa-North Georgia Water Planning Council. This will involve various projects, such as surveys

and field studies, designed to help local communities sustain compliance with the River Basin Management Plan approved by the State. During calendar year 2016 the GMRC is administering an EPD SEED grant for a nutrient study of the Soque River watershed.

**Historic Preservation Planning** – As State funding remains low this work will only be done upon request and contract from a local government. Work activity consists of three elements: A) providing a qualified and approved historic preservation planning staff to administer the program; B) the provision of a broad range of historic preservation technical assistance to local governments, organizations, individuals and to Georgia DNR Historic Preservation Division; and, C) maintaining a Regional Advisory Committee on historic preservation.

**Planning Services and Technical Assistance** – This program’s primary objective is to provide professional staff assistance in the preparation and implementation of local and regional land use plans and natural resource management plans and/or programs. The planning department may advocate and assist in the accomplishment of effective land use planning by providing expertise and consulting advise into the methods and policies which characterize local planning. Services can include the review and analysis of current land use problems and the development of programs and other remedies (codes, ordinances, education activities, structural and non-structural improvements) to achieve the desired results of local governments. The Planning Dept. will also coordinate at least one training session for planning officials within the region.

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## PLANNING SERVICES DEPARTMENT

### PROJECTED BUDGET FY 2017 REVENUES

	Planning Services	DCA	GDOT Planning	HP	TOTAL
<b>REVENUES:</b>					
Federal		\$ -	\$ 79,429		\$ 79,429
State	-	170,937	-	4,000	174,937
Program Fees	50,000	-	-		50,000
Interest / Other	-	-	-		-
Local Contributions - Dues	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 50,000</b>	<b>\$ 170,937</b>	<b>\$ 79,429</b>	<b>\$ 4,000</b>	<b>\$ 304,366</b>

### PROJECTED BUDGET FY 2017 EXPENDITURES

	Planning Services	DCA	GDOT Planning	HP	TOTAL
<b>EXPENDITURES:</b>					
Personal Services:					
Salaries	\$ 41,736	\$ 89,423	\$ 45,704	\$ 1,900	\$ 178,763
Fringe Benefits	18,080	38,738	19,799	823	77,440
<b>Total Personal Services</b>	<b>\$ 59,816</b>	<b>\$ 128,161</b>	<b>\$ 65,503</b>	<b>\$ 2,723</b>	<b>\$ 256,203</b>
Operating Expenditures:					
Travel	\$ 7,503	\$ 1,700	\$ 254	\$ 58	\$ 9,515
Equipment/Maintenance	-	-	-	-	-
Supplies	450	400	40	-	890
Contractual	-	-	-	-	-
Other	750	404	200	-	1,354
<b>Total Operating Expenditures</b>	<b>\$ 8,703</b>	<b>\$ 2,504</b>	<b>\$ 494</b>	<b>\$ 58</b>	<b>\$ 11,759</b>
Capital Expenditures:	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Direct Expenditures</b>	<b>\$ 68,519</b>	<b>\$ 130,665</b>	<b>\$ 65,997</b>	<b>\$ 2,781</b>	<b>\$ 267,962</b>
Indirect Cost Allocation: (44.76%)	\$ 26,774	\$ 57,365	\$ 29,319	\$ 1,219	\$ 114,677
<b>TOTAL EXPENDITURES</b>	<b>\$ 95,293</b>	<b>\$ 188,030</b>	<b>\$ 95,315</b>	<b>\$ 4,000</b>	<b>\$ 382,639</b>
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$ (45,293)</b>	<b>\$ (17,093)</b>	<b>\$ (15,886)</b>	<b>\$ -</b>	<b>\$ (78,273)</b>
<b>OTHER FINANCING:</b>					
Operating Transfers From Other Funds	\$ 45,293	\$ 17,093	\$ 15,886	\$ -	\$ 78,273
<b>Total Other Financing</b>	<b>\$ 45,293</b>	<b>\$ 17,093</b>	<b>\$ 15,886</b>	<b>\$ -</b>	<b>\$ 78,273</b>
<b>Excess of Revenues &amp; Other Sources Over (Under) Expenditures &amp; Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Georgia Mountains Regional Commission  
FY2017 Projected Work Scope  
Information Services Department**

**GIS Services**

To provide high quality and spatially accurate digital map products for member governments upon request. Potential Projects for FY17: Zoning and Annexation mapping for Municipalities; City Cemetery Inventories; Infrastructure (Water/Sewer/Stormwater/Gas) Mapping; Environmental/Stream analysis and mapping, digital map data distribution to member governments, consultants and engineers as related to projects to include aerial photography and LiDAR elevation data; maintain regional data layers to include parcels, roads, boundaries, environmental and service delivery areas.

Basic GIS and GPS training upon request by member governments.

**Georgia Department of Community Affairs**

**Coordinated Work Program**

Prepare and send to DCA all local and regional comprehensive plan maps and metadata including existing land use, future development and update of community facilities according to DCA Contract guidelines. Map data compiled and submitted by sources other than GMRC staff will be evaluated for completeness processed and submitted meeting the same guidelines set forth above. These map data will be joined together to create GMRC regional maps of land use, projected development patterns, green infrastructure, regionally important resources and community facilities.

US Census Bureau BAS (Boundary Annexation Survey) assistance as requested by member governments and US Census 2010 data dissemination for regional and local use.

**Georgia Department of Transportation**

Participate in the MAP 21 project to gather and provide regional road information to GDOT through a GARC contract.

**General**

GMRC and Workforce Development IT support and website maintenance.

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**INFORMATION SERVICES DEPARTMENT**

**PROJECTED BUDGET FY 2017 REVENUES**

	<u>GIS</u> <u>Services</u>	<u>DCA</u>	<u>TOTAL</u>
<b>REVENUES:</b>			
Federal	\$ -	\$ -	-
State	-	58,500	58,500
Program Fees	35,000	-	35,000
Interest / Other	-	-	-
Local Contributions - Dues	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 35,000</b>	<b>\$ 58,500</b>	<b>\$ 93,500</b>

**PROJECTED BUDGET FY 2017 EXPENDITURES**

	<u>GIS</u> <u>Services</u>	<u>DCA</u>	<u>TOTAL</u>
<b>EXPENDITURES:</b>			
Personal Services:			
Salaries *	\$ 24,754	\$ 22,110	\$ 46,864
Fringe Benefits	10,723	9,578	20,301
<b>Total Personal Services</b>	<b>\$ 35,477</b>	<b>\$ 31,688</b>	<b>\$ 67,165</b>
Operating Expenditures:			
Travel	\$ 3,200	\$ 727	3,927
Equipment/Maintenance	1,500	17,000	18,500
Supplies	400	725	1,125
Contractual	-	-	-
Other	309	25	334
<b>Total Operating Expenditures</b>	<b>\$ 5,409</b>	<b>\$ 18,477</b>	<b>\$ 23,886</b>
Capital Expenditures:	\$ -	\$ -	\$ -
<b>Total Direct Expenditures</b>	<b>\$ 40,886</b>	<b>\$ 50,165</b>	<b>\$ 91,051</b>
Indirect Cost Allocation: (44.76%)	\$ 15,880	\$ 14,184	\$ 30,063
<b>TOTAL EXPENDITURES</b>	<b>\$ 56,766</b>	<b>\$ 64,349</b>	<b>\$ 121,115</b>
<b>Excess Revenues Over (Under) Expendi</b>	<b>\$ (21,766)</b>	<b>\$ (5,850)</b>	<b>\$ (27,615)</b>
<b>OTHER FINANCING:</b>			
Operating Transfers From Other Funds	\$ 21,766	\$ 5,850	\$ 27,615
<b>Total Other Financing</b>	<b>\$ 21,766</b>	<b>\$ 5,850</b>	<b>\$ 27,615</b>
<b>Excess of Revenues &amp; Other Sources Over (Under) Expenditures &amp; Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# DRAFT

## GEORGIA MOUNTAINS REGIONAL COMMISSION

### PROJECTED INDIRECT FY 2017

Personal Services:			
Salaries	\$	219,159	
Fringe Benefits		94,940	
Supplies & Materials		10,535	*Attachment B
Repairs & Maintenance		29,170	*Attachment B
Utilities		14,000	
Printing & Publications		3,500	
Postage & Freight		3,500	
Travel		6,500	
Per Diem & Fees		21,500	*Attachment B
Use/Depreciation			
Equipment		10,284	
Other Expense:			
Telephone		10,000	
Dues/Subscriptions		3,000	
Advertising		400	
Misc Insurance		4,800	
Rentals		<u>9,038</u>	*Attachment B
TOTAL:	\$	<u>440,326</u>	
DIRECT SALARIES:	\$	686,436	
FRINGE BENEFITS:		<u>297,364</u>	
	\$	983,800	
INDIRECT RATE:	\$	<u>440,326</u>	= 44.76%
	\$	983,800	

**DRAFT**

**ATTACHMENT B  
INDIRECT COST POOL  
SUPPLEMENTAL INFORMATION**

**\*Supplies**

Computer/Backup 5,500  
General/computer  
Maintenance 3,835  
1,200  
\$ 10,535

**\*\*\*Per Diem/Fees**

Audit / other  
21,500  
\$ 21,500

**\*\*Repairs/Maintenance**

Htg/air-repair 500  
Ht/air-maint 600  
Roof 700  
Plbg 750  
Orkin-Pest/termite 1,000  
Security Sys Monitoring 520  
Janitorial 4,200  
Lawn 3,200  
Waste Container 1,100  
Acctg Software Maint. 4,200  
Typewriters 400  
Computer/Maint/Rep 5,000  
\$ 22,170

**\*\*\*\*Rentals**

Postage Meter 2,100 lease @ \$525/Qtr  
Copier/Printer 6,588 lease @ \$549/month  
PO Box 350  
\$ 9,038

\*\* Computer Maint/Rep 6,300  
IS Consulting (Comp)

Genl Comp Rep. 700  
7,000

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**GEORGIA MOUNTAINS REGIONAL COMMISSION**  
**Total Annual Local Contribution**  
**FY 2017**

	<u>Estimated 2014 Population</u>		<u>Local Contributions based on \$ 1.10 per capita</u>
BANKS	18,295	\$	20,124.50
DAWSON	20,460		22,506.00
Dawsonville	2,497		2,746.70
FORSYTH	204,302		224,732.20
FRANKLIN	15,702		17,272.20
Canon*	759		834.90
Carnesville	578		635.80
Franklin Springs	1,143		1,257.30
Lavonia	2,160		2,376.00
Royston*	1,922		2,114.20
HABERSHAM	31,128		34,240.80
Alto*	658		723.80
Baldwin*	2,569		2,825.90
Clarksville	1,751		1,926.10
Cornelia	4,210		4,631.00
Demorest	2,047		2,251.70
Mount Airy	1,290		1,419.00
Tallulah Falls*	99		108.90
HALL	140,065		154,071.50
Clermont	915		1,006.50
Flowery Branch	6,385		7,023.50
Gainesville	36,306		39,936.60
Gillsville*	218		239.80
Lula*	2,709		2,979.90
Oakwood	4,163		4,579.30
HART	20,890		22,979.00
Hartwell	4,487		4,935.70
LUMPKIN	24,839		27,322.90
Dahlonega	6,337		6,970.70
RABUN	13,276		14,603.60
Clayton	2,232		2,455.20
Dillard	335		368.50
Tiger	400		440.00
STEPHENS	17,223		18,945.30
Toccoa	8,257		9,082.70
TOWNS	11,098		12,207.80
UNION	21,431		23,574.10
Blairsville	553		608.30
WHITE	23,717		26,088.70
Cleveland	3,727		4,099.70
Helen	526		578.60
	<u>661,659</u>	\$	<u>727,824.90</u>

\*Cities located in more than one county

## **GEORGIA MOUNTAINS REGIONAL COMMISSION FY 2016-2017 WORKFORCE DEVELOPMENT BUDGET SCOPE**

### **OVERVIEW OF WIOA-FUNDED SERVICES**

Georgia Mountains Workforce Development (GMWD) staff provides orientation services to all interested customers in the 13 COUNTY Georgia Mountains Region (Area 2). In-depth orientation conducted by a GMWD staff member is provided by appointment. Orientations include an explanation of the program, eligibility and suitability criteria, general policies and procedures, and assessment testing requirements.

Each customer interested in pursuing training through the GMWIB will be referred to a GMWD staff member for the eligibility certification and assessment.

Individuals seeking assistance through Georgia Mountains Workforce Development should be a resident in one of the thirteen counties that comprise the area or have lost their job under no fault of their own with a company whose business is/was within the Georgia Mountains service area.

### **ADULT SERVICES AND DISLOCATED WORKER SERVICES**

Every Adult (18 years and older) customer that is interested in pursuing training through a WIOA-funded program must be determined WIOA eligible by GMWD staff. All customers must provide documentation to support the "right to work" in the United States and males must be compliant with the Selective Service (if applicable).

A Priority of Service will be instituted by the Director if the level of current, unobligated WIOA Adult funds drops to 25% of the grant award amount. Interested customers must then provide the aforementioned documentation, reside in the thirteen county Georgia Mountains area as well as possess a barrier to employment. The barriers to employment are listed below:

Lacks a high school diploma or GED

Offender (felony)

Basic skills deficient (reading or math below 9<sup>th</sup> grade level)

Food stamp recipient (currently or in the last 6 months prior to application)

TANF recipient (currently or in the last 6 months prior to application)

Underemployed:

An individual, who is currently employed, and whose employment has one or more of the following characteristics:

Is temporary, seasonal, or interim in nature;

Is in an occupation/industry that is subject to or has a history of repeat layoffs;

Is with a company that offers no health insurance benefits;

Is with a company that offers little or no career advancement opportunities;

Is working part-time but desires full-time, or;

Is working in employment not commensurate with the individual's demonstrated level of education

Lacks self-sufficiency (see attached policy)

Limited English proficiency (as determined through written & oral communications)

Single parent

Older Worker (55+)

### **Growth and Demand List**

Georgia Mountains Workforce Development has compiled a list that represents the Area 2 "Growth and Demand" occupations, it does not breakdown the "training" requirements of each occupation. This information can be found in the Directory of Occupational Titles. Many of the occupations DO NOT REQUIRE significant training or may require only on-the-job training. Some occupations may require pre-hire letters. Due to the economy, some of these occupations require detailed proof of the demand in the area in which the customer lives or plans to commute. Please consult the Georgia Mountains Workforce Development (GMWD) office regarding your training needs. Additional occupations will be added as determined by the Georgia Mountains Workforce Development Board.

All training must allow the customer to become self-sufficient. The occupations that have been determined to be growth and demand occupations for the Area 2 as of March 1, 2016 can be viewed at [www.gmrc.ga.gov](http://www.gmrc.ga.gov)

### **Youth In School and Out of School**

WIOA requires the following fourteen (14) elements to support the success of youth and young adults. While every youth or young adult may not need every element, providers are required to either provide or connect youth to organizations that meet their identified needs. Proposers must include an initial plan of how the following elements will be addressed.

Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of a school diploma or its recognized postsecondary credential;

Alternative secondary school services, or dropout recovery services, as appropriate for the individual;

Paid and unpaid work experiences that have academic and occupational education as a component of the work experience, which may include the following:

Summer employment opportunities and other employment opportunities available throughout the school year;

Pre-apprenticeship programs;

Internships and job-shadowing; and

On-the-job training opportunities;

Work experience is a planned, structured learning experience that takes place in a workplace for a given time period and may be in private-for-profit sector, the non-profit sector, or the public

sector. Work experiences are designed to enable youth to gain exposure to the working world and its requirements. Work experiences should help youth acquire the personal attributes, knowledge and skills needed to obtain a job and advance in employment. The purpose is to provide the registrant with the opportunities for career exploration and skill development and it not to benefit the employer, although the employer may benefit from activities performed by the youth. Work experiences may be subsidized or unsubsidized and may include instruction in employability skills or generic workplace skills.

Activities must comply with Fair Labor Standards Act especially as relating to hours, wages and productive work. Work experience sites must also comply with Federal and State Child Labor Laws, whichever is more restrictive.

Note: No less than 20% of the local area's total youth funds must be committed to these activities for participants.

Occupational skills training, which shall include priority consideration for training programs that lead to recognized post-secondary credentials that align with in-demand industry sectors or occupations in the local area involved, as the Local Board has determined. These programs must meet the quality criteria described in WIOA, section 123;

Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;

Leadership development opportunities, including community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors; Some examples may include:

Exposure to post-secondary educational opportunities;

Community and service learning projects;

Peer-centered activities; including peer mentoring and tutoring;

Organizational and team work training,

Training in decision-making, determining priority

Employability skills and work behavior training;

Positive social behaviors, including positive attitudinal development, self-esteem building, cultural diversity training and conflict resolution.

Supportive services necessary to enable an individual to participate in WIOA may include the following:

Links to community services/resources;

Assistance with transportation costs (according to area's supportive service polices);

Assistance with child care and dependent care costs (according to area's supportive service policies);

Referrals to medical services;

*Supportive services should only be provided to the extent that services are not available from another source.*

Adult mentoring for a period of participation and a subsequent period for a total of no less than 12 months. *Adult mentoring is the pairing of a youth with a caring adult in a one-on-one relationship, to challenge the youth to do well, give experience of a working environment, and help youth make connections between school and work;*

Follow-up services for not less than 12 months after the completion of participation, as appropriate, and may include:

Tracking the progress of youth in employment after training services, which may include regular contact with youth and addressing work related issues

Work related peer support groups;

Adult mentoring;

Leadership development opportunities;

Assistance in obtaining better paying jobs and career development;

Comprehensive guidance and counseling, which may include referrals to counseling as deemed necessary for an individual youth, as well as drug and alcohol abuse counseling;

Financial literacy education to introduce and guide youth to money management, credit, debt management and future planning;

Entrepreneurial skills training to guide youth in the skills necessary in building their own business;

Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration;

Activities that help youth prepare for transition to post-secondary education and training.

The GMWDB requires coordination amongst the various partner agencies to ensure non-duplication of services and funding sources. The Service Matrix included in the plan details the services and funds that are available. The one-stop center staff will ensure that each customer receiving WIOA funds has utilized all resources available.

### **Workforce Innovation and Opportunity Act**

Workforce Innovation and Opportunity Act (WIOA) will be in effect during this fiscal year.

Regulations for the Act are being finalized.

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**WORKFORCE DEVELOPMENT DEPARTMENT**

**PROJECTED BUDGET FY 2017 REVENUES**

REVENUES:	ADULT ADMIN	ADULT PROGRAM	DW ADMIN	DW PROGRAM	YOUTH ADMIN	YOUTH-IN PROGRAM	YOUTH - OUT PROGRAM	Rapid Response	TOTAL
Federal State	\$ 126,530	\$ 1,138,764	\$ 158,477	\$ 1,426,297	\$ 44,583	\$ 342,601	\$ 799,403	\$ 152,382	\$ 4,189,037
Program Fees	-	-	-	-	-	-	-	-	-
Interest / Other	-	-	-	-	-	-	-	-	-
Local Contributions - Dues	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 126,530</b>	<b>\$ 1,138,764</b>	<b>\$ 158,477</b>	<b>\$ 1,426,297</b>	<b>\$ 44,583</b>	<b>\$ 342,601</b>	<b>\$ 799,403</b>	<b>\$ 152,382</b>	<b>\$ 4,189,037</b>

**PROJECTED BUDGET FY 2017 EXPENDITURES**

EXPENDITURES:	ADULT ADMIN	ADULT PROGRAM	DW ADMIN	DW PROGRAM	YOUTH ADMIN	YOUTH-IN PROGRAM	YOUTH - OUT PROGRAM	Rapid Response	TOTAL
Personal Services:									
Salaries	\$ 58,853	\$ 241,394	\$ 78,856	\$ 241,394	\$ 25,000	\$ 88,888	\$ 207,406	\$ 27,459	\$ 969,250
Fringe Benefits	20,746	104,572	29,408	104,572	10,830	38,506	89,848	11,895	419,879
<b>Total Personal Services</b>	<b>\$ 79,599</b>	<b>\$ 345,966</b>	<b>\$ 108,264</b>	<b>\$ 345,966</b>	<b>\$ 35,830</b>	<b>\$ 127,394</b>	<b>\$ 297,254</b>	<b>\$ 39,354</b>	<b>\$ 1,389,129</b>
Operating Expenditures:									
ITA's (Individual Training Accounts)		523,616		800,000		113,722	253,654		\$ 1,690,992
Travel									\$ -
OJT		\$ 75,000		\$ 75,000					\$ 150,000
Equipment/Maintenance									\$ -
Operating Expenses	6,000	69,000	6,000	69,000	8,753	41,000	47,000	50,000	\$ 296,753
Supplies								2,000	\$ -
Contractual		120,000				60,485	201,495		381,980
<b>Total Operating Expenditures</b>	<b>\$ 6,000</b>	<b>\$ 787,616</b>	<b>\$ 6,000</b>	<b>\$ 944,000</b>	<b>\$ 8,753</b>	<b>\$ 215,207</b>	<b>\$ 502,149</b>	<b>\$ 52,000</b>	<b>\$ 2,519,725</b>

Capital Expenditures:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Direct Expenditures	\$ 85,599	\$ 1,133,582	\$ 114,264	\$ 1,289,966	\$ 44,583	\$ 342,601	\$ 799,403	\$ 91,354	\$ 3,908,854			
Indirect Cost Allocation: (44.76%)	\$ 25,021	\$ -	\$ 37,851	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,872			
Indirect is only charged on the RC employees salary that is charged to WIA												
<b>TOTAL EXPENDITURES</b>	<b>\$ 110,620</b>	<b>\$ 1,133,582</b>	<b>\$ 152,115</b>	<b>\$ 1,289,966</b>	<b>\$ 44,583</b>	<b>\$ 342,601</b>	<b>\$ 799,403</b>	<b>\$ 91,354</b>	<b>\$ 3,971,726</b>			

**Excess Revenues Over (Under) E:** \$ 15,910 \$ 5,182 \$ 6,362 \$ 136,331 \$ - \$ (0) \$ (0) \$ 61,028 \$ 217,311

**OTHER FINANCING:**  
Operating Transfers From Other Funds

Total Other Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Use	\$ 15,910	\$ 5,182	\$ 6,362	\$ 136,331	\$ -	\$ (0)	\$ (0)	\$ 61,028	\$ 217,311

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